

**Interpreter and/or Translator Certification Form**

This form must be submitted with your "Application to Provide Interpretation and/or Translation Services" application (DL-200). Please read the following MVA information and complete the certification section at the bottom of this form.

If approved and placed on the Maryland Motor Vehicle Administration's (MVA) listing as an approved interpreter and/or translator you must agree to and follow the MVA guidelines listed below.

- I understand that an MVA representative, at any time, may monitor, record, and/or investigate MVA transactions that are being conducted.
- When interpretation and/or translation services are performed at any MVA location, I will present a photo identification card (valid state driver's license or valid state identification card) to the MVA branch office staff. The MVA staff will confirm that I am on the MVA's Approved Interpreter/Translator Provider Listing.
- When interpretation and/or translation services are performed, I will follow MVA guidelines and will not coach or otherwise inappropriately assist in an unethical manner, the Driver's License Applicant during any MVA examination process.
- When interpretation and/or translation services are performed, I will follow MVA guidelines and will not inappropriately assist in an unethical manner, the customer during any MVA process and/or transaction.
- I will ONLY read the questions as written for the Driver's License Test.
- I understand that allegations of suspected fraud or misconduct are subject to an internal review and/or investigation and may result in my removal from the MVA's Approved Interpreter/Translator Provider Listing.
- I understand I can not provide interpretation and/or translation services for family members, including but not limited to a blood relation or a relative related by marriage.
- I understand I can not provide both interpretation and translation services for the same individual for the same or a related MVA transaction.
- If approved and listed as an eligible provider of interpretation and/or translation services for customers of the MVA, I understand that the MVA does not specifically endorse, recommend, promote, or certify any of the individuals listed. Furthermore, I understand I am prohibited from using such statements to advertise or promote my interpretation and/or translation services.

**"My signature certifies that I request to be listed as an eligible provider of interpretation and/or translation services for customers of the MVA. I certify that I understand and agree to the above conditions and guidelines of the MVA."**

Signature of Applicant: \_\_\_\_\_

Printed Name of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Provide one of the following: Applicant's Driver's License Number **or** State Identification Card Number **or** Social Security Number:

\_\_\_\_\_ and \_\_\_\_\_ or \_\_\_\_\_  
(License or ID #) (State of Issuance) (Social Security #)